

DELAY IN DELIVERY		1. NAME OF CONTRACTOR		2. CONTRACT NUMBER	
		3. PLANT LOCATION <i>(City and State)</i>		4. TYPE OF DELAY <i>(X one)</i>	
				a. ACTUAL	b. ANTICIPATED
5. CLIN/ELIN	6. QUANTITY AFFECTED	7. DESCRIPTION <i>(Include NSN and MIPR Numbers, if known)</i>		8. CONTRACT DELIVERY DATE	9. FORECAST DELIVERY DATE
10. REASON FOR DELAY					
11. PRODUCTION REPRESENTATIVE					
a. NAME			b. OFFICE SYMBOL	c. TELEPHONE NUMBER	
d. SIGNATURE			e. DATE FORWARDED		

NAME OF CONTRACTOR				CONTRACT NUMBER	
12. ACO RECOMMENDED ACTION			13. PCO INSTRUCTION		
a. NEGOTIATE NEW SCHEDULE		e. DD FORM 375 <i>(X one ↓)</i>	a. NEGOTIATE NEW SCHEDULE <i>(X one →)</i>	(1) ACO	(2) PCO
b. ISSUE MODIFICATION		(1) Will follow by <i>(Date)</i>	b. ISSUE MODIFICATION <i>(X one →)</i>	(1) ACO	(2) PCO
c. LEAVE DELINQUENT <i>(See Remarks)</i>			c. NEED MORE WRITTEN DETAIL		
d. OTHER <i>(See Remarks)</i>		(2) Will not follow	d. LEAVE DELINQUENT <i>(See Remarks)</i>	e. OTHER <i>(See Remarks)</i>	
f. ACO REMARKS			f. PCO REMARKS		
14. ACO			15. PCO		
a. NAME			a. NAME		
b. OFFICE SYMBOL	c. TELEPHONE NO.		b. OFFICE SYMBOL	c. TELEPHONE NO.	
d. SIGNATURE	e. DATE FORWARDED		d. SIGNATURE	e. DATE FORWARDED	

