

REQUEST FOR PUBLISHING		1. DATE (YYYYMMDD)
For use of this form, see AR 25-30; the proponent agency is OAASA.		
IF YOU ARE SUBMITTING DA FORM 260 ELECTRONICALLY, INDICATE "ORIGINAL SIGNATURE ON FILE" IN SIGNATURE BLOCKS.		
PART I - COMPLETED BY ORIGINATING AGENCY		
2. TO: (Include ZIP Code)	3. FROM: (Originating Agency)	
	4a. PERSON TO CONTACT	4b. TELEPHONE/DSN NO.
	4c. E-MAIL ADDRESS	4d. FAX NUMBER
5. TYPE AND TITLE OF PUBLICATION. On confidential or higher classified publications, indicate the title which can be listed in index (DA Pamphlet 25-30).	6. REQUIRED FOR MOBILIZATION? (Mobilization publications must be A and/or B company/battalion) distribution (audience) level; put mobilization statement in applicability paragraph and coordinate all A and/or B with APD Reduction in Unit Publications Program (RUPP) manager.) <input type="checkbox"/> YES <input type="checkbox"/> NO	
7. JUSTIFICATION. Indicate why publication is needed, such as statutory requirement, DOD Directive, etc., REQUIRED STATEMENTS/CLEARANCES, INFORMATION, AND SPECIAL REQUESTS. Use Part VII of this form for additional space if necessary.		
8. MANUSCRIPT INCLUDES (if applicable) <input type="checkbox"/> a. APPIP TEMPLATE FORMAT <input type="checkbox"/> b. GRAPHICS <input type="checkbox"/> c. TABLES	9a. RELATED PUBLICATIONS 9b. SUPERSEDED DA PUBLICATIONS AND FORMS. Include forms prescribed in superseded publications, if they will not be prescribed by this publication, and requirement control symbols (RCSs).	
10a. IS COPYRIGHT MATERIAL INCLUDED IN MANUSCRIPT? (If "YES" copy of copyright release must be attached) <input type="checkbox"/> YES <input type="checkbox"/> NO	10b. COPYRIGHT HELD BY (Name and address, include ZIP Code, of copyright owner)	
11. DISTRIBUTION		
a. DISTRIBUTION RESTRICTION (Publication contains material that would restrict distribution) <input type="checkbox"/> YES <input type="checkbox"/> NO	b. SALE BY SUPERINTENDENT OF DOCUMENTS <input type="checkbox"/> MAY BE SOLD <input type="checkbox"/> NOT TO BE SOLD	
c. RECOMMENDED DISTRIBUTION Include statement as to whether distribution to ARNGUS and USAR is required.		
d. DISTRIBUTION MEDIA (All Army-wide administrative publications will be EMO unless classified, FOUO, or distribution restricted) <input type="checkbox"/> ELECTRONIC MEDIA ONLY (EMO) <input type="checkbox"/> PAPER ONLY <input type="checkbox"/> ELECTRONIC AND PAPER		
e. WAIVER TO PRINT IN PAPER ATTACHED? <input type="checkbox"/> YES <input type="checkbox"/> NO		
12. THIS PUBLICATION DOES NOT UNNECESSARILY DUPLICATE EXISTING PUBLICATIONS AND IS ESSENTIAL TO THE EFFECTIVE, EFFICIENT, AND ECONOMICAL CONDUCT OF OFFICIAL BUSINESS. (SIGN AFTER ITEMS 13 AND 19 HAVE BEEN COMPLETED)		
a. TYPED NAME AND GRADE OF AGENCY HEAD (Deputy, Director, or Division Chief)	b. SIGNATURE OF AGENCY HEAD (Deputy, Director, or Division Chief)	

PART VII- CONTINUATION/REMARKS

19. REMARKS